

Application to Change Campus

PLEASE FILL IN ALL FIELDS ON THIS FORM

Note:

- This form is for students who want to change campus across the College's other locations.
- Students should check the availability of courses for each campus on the College website.
- Allow up to 15 working days from lodgement of a full application to be assessed and processed.
- Whilst an application is being reviewed, students are expected to continue to attend and participate in all course activities at their current campus.
- The completed form and supporting evidence should be submitted via the Student Application Portal <<https://applications.npa.edu.au/>> and emailed to Student Support at studentsupport@npa.edu.au.

Section A – Student Details	
Student Number:	
Family Name:	Given Name:
Mobile:	Email:
Residential Address:	
Section B – Course Details and Reason for Transfer	
Current Course:	
Course Commencement Date (dd/mm/yy)	
Current Campus:	New Campus:
Reason for applying for a Campus Transfer:	

Section C – Student Declaration

- I have read and understood the above note and relevant College policies.
- I declare that the information provided is accurate and the form is fully completed.
- I acknowledge that the provision of incorrect information or the withholding of relevant information may delay my application process.
- I understand that it is my responsibility to update my personal details if my residential address has been changed.
- I understand that the timetable at the new campus may differ from the timetable at my current campus. All timetables may be subject to change.
- I understand that placement availabilities may differ from what is arranged at my current campus.
- I understand it is my responsibility to seek advice from relevant authorities, including the Department of Home Affairs, regarding the possible impacts on my visa.

Signature of student

Date (dd/mm/yy)

If the student is under 18, the form is also to be signed by the parent/guardian

Signature of Parent/Guardian:

Date (dd/mm/yy)

Office Use Only – Student Support

Date Application Received:

Received by:

Application Outcome: ☐ Approved

☐ Rejected

Date processed:

Processed by:

Further comments (if required):